

Agenda - November Advisor Briefing

Administrative (Crew) - with Contingent Executive and Contingent Administrator (at back of room before or after briefing)

- Review [Crew Roster](#), make any necessary changes and collect two copies, give one to Contingent *Guia* - full crew of 9 Scouts and 3 advisors?
- Review financial status of all crew members
- Confirm Lead (contact) Advisor and e-mail addresses
- Return Watchu Mountain Outfitters "Crew Kit" (sample products) distributed at September Lead Advisor Conference and turn in Order Form

Opening ceremony and remarks

Welcome to Watchu

- [Watchu Mission Statement](#)
- The [five phases of Watchu](#)
- Introduction of crew advisors

Administrative (General)

- [Expedition numbers and crew number](#)
- [Payment Schedule](#)
- [Refund Policy and Travel Policy](#)
- [Adventureship applications](#) due for youth and adults
- [Making High Adventure Affordable](#) - crew and individual fund raising
- Watchu budget - full crews and WMO sales reduce the costs for everyone

The [Watchu Mountain Outfitters](#) and [Order Form](#)

- Distribute WMO "Crew Kit" (sample products)
 - Return at January Advisor Briefing
 - Turn in WMO order form at January Advisor Briefing
 - Deadline for Hikers Dozen discount is January Advisor Briefing

["An Introduction to Philmont"](#)

Celebrate the Lead Advisor Corps

- Each contingent *Guia* introduces Lead Advisors and presents hang tag

Dress Code - [BSA Uniform](#), advisors with Watchu name plate

- "Official" (class A) for all council briefings and training events
- "Official" (class A) for travel to and from Philmont, and evening events at Base Camp
- "Official" (class B) for the Garden of Gods hike, whitewater rafting, and remainder of time at Philmont in Base Camp
- Three T-shirts / quick change between class A and B uniforms

The *Crew Member Guide* - highlights

- [Your Watchu Experience](#)
- [The Four Expensive Essentials](#)
- [The Watchu Web Site](#)
- [The Watchu Network, Watchu Grams](#), alerts and reminders
- [Watchu Training Videos](#)

The *Advisor Guide* - highlights

- [Watchu Passport](#)
- [Briefing Schedule and Watchu Mountain Adventure](#)
- [Crew Preparation Checklist-Calendar](#)
- [Leader Positions in a Crew](#)
- [Useful Contacts](#)

Advisor Responsibilities - Health, Safety, and Fitness for the Trail

- Philmont is a physically demanding backcountry experience
- Health and Safety - [blood pressure](#), [weight](#), individual and crew fitness plan
- [BSA Annual Health and Medical Record](#)
- Full crew of twelve - learn and know crew members' [Outdoor History](#)
- Family involvement
- Youth Protection training - cards for adults, youth view DVD
- [Wilderness First Aid](#) (WFA), Standard First Aid and CPR
 - One crew member both WFA and CPR - Philmont requirement
 - Three crew members WFA and CPR - PPC recommendation
 - Other crew members standard First Aid and CPR Certified - PPC recommendation.
- Proper equipment, both [crew](#) and [individual](#)

Homework

- Review Watchu Web site pages through Administration
- Review the online [Council and Unit Planning Guide](#)
- Think about which (non-Lead) advisor in your contingent would be a good Tour Advisor

January Briefing preview

- Crew Development
- Personal and Crew Equipment
- Each contingent selects their contingent Tour Advisor
- "[Selecting a Great Trek!](#)"

Questions, comments, suggestions, and concerns

Benediction

Service Project - break down / clean-up room